NHS Confederation

App mobile user guide for
Primary Care Network members

Primary Care
Network
NHS Confederation

The NHS Confederation app

Welcome to our primary care community!

We're excited for you to connect with members from across primary care, collaborate, and receive regular updates and resources.

In this guide you will find all the tools you need to get started.

To request access, email PrimaryCare@nhsconfed.org

Activate your account in your browser by clicking the link in your joining email

Then download the app from the App Store or Google Play Store.

If you prefer to use the app on a laptop, you can do so from https://community.nhsconfed.org/
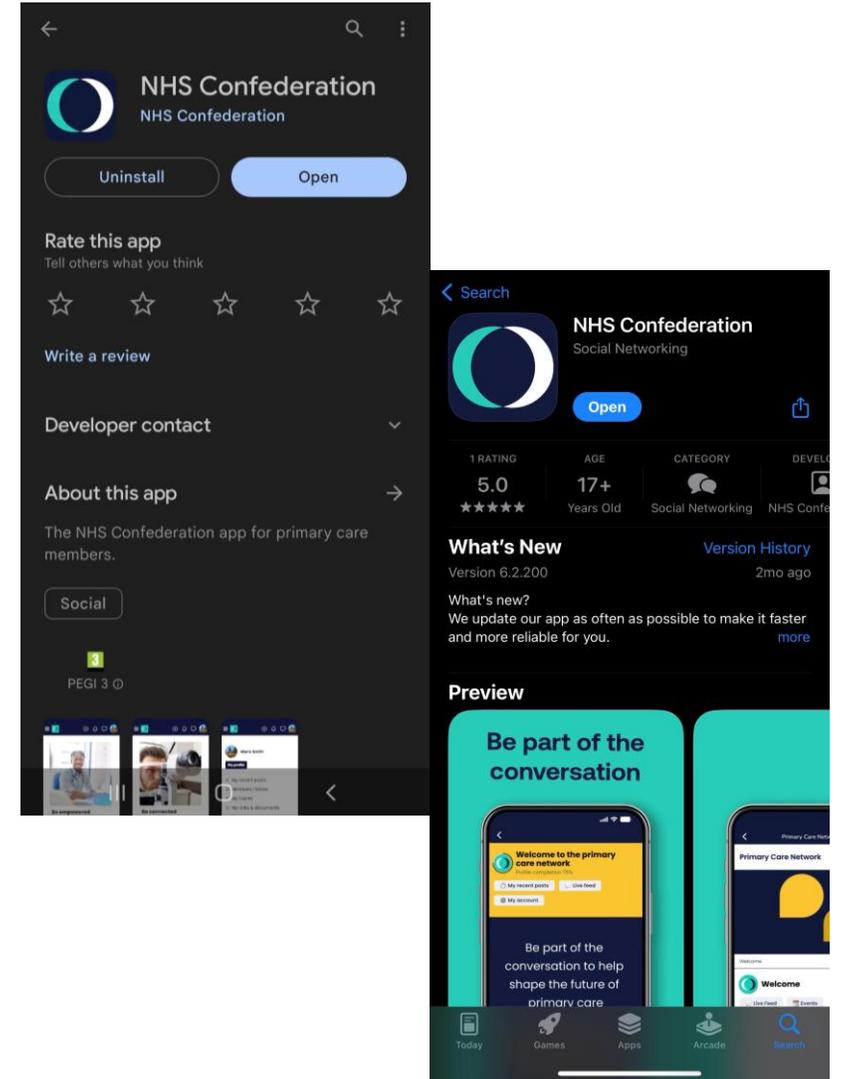
Setting up your account

Activate your account using the link in your joining email.

The platform will open in a browser and ask you to set up your password.

Once registered, you can access the platform via the mobile app, or via your desktop in your web browser at https://community.nhsconfed.org/
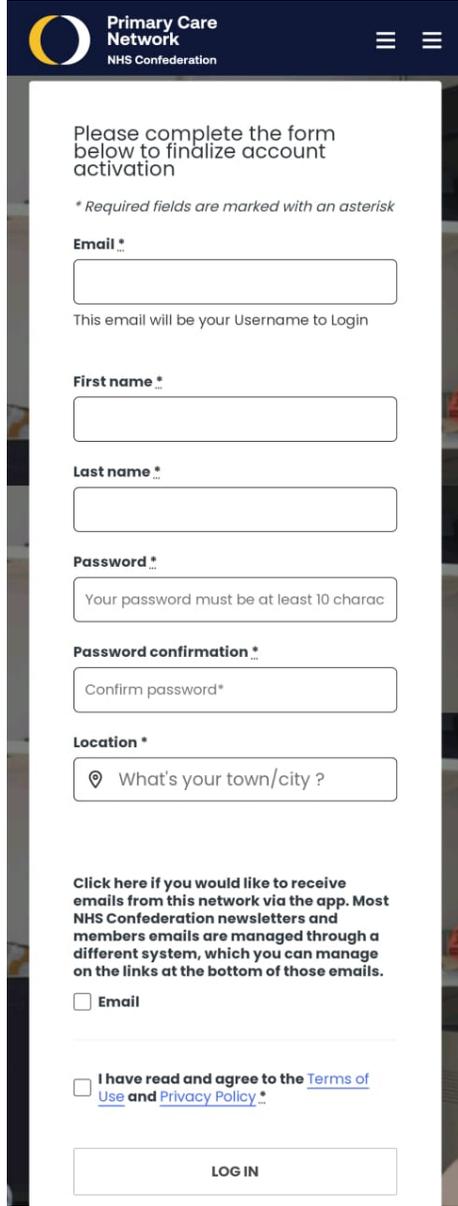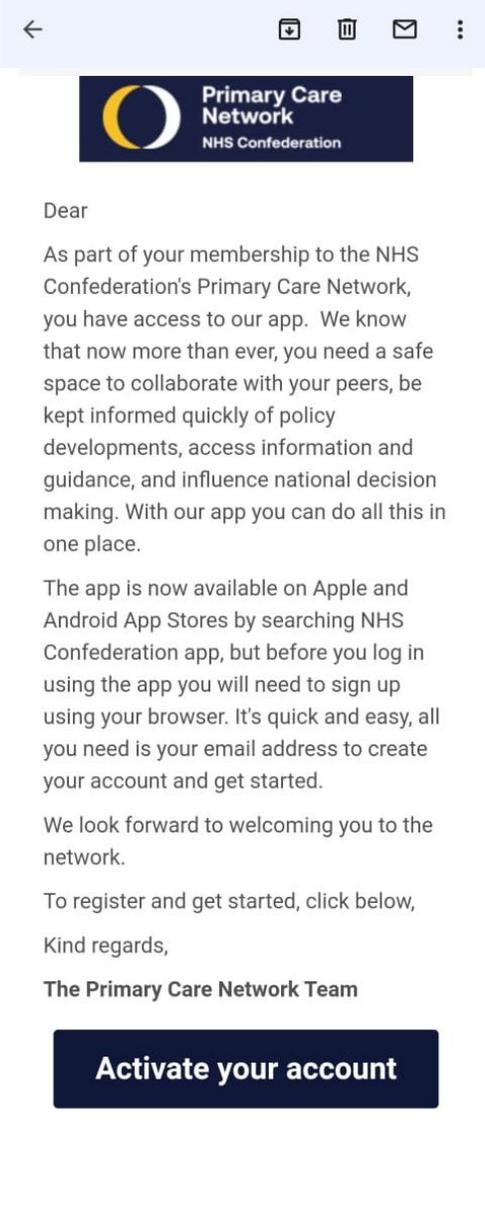
Setting up your profile

Click your initial in the top corner on the browser version, or the 'account' icon in the app **to open the menu and go to your profile.**

Check your profile is correct and use the edit button to add more detail including your profile picture. If you need to edit your organisation or job role, please let us know at primarycare@nhsconfed.org

You can also access your privacy and notification settings from the menu. Enabling or disabling push notifications and email notifications can be done from the app settings on your device rather than in the platform.
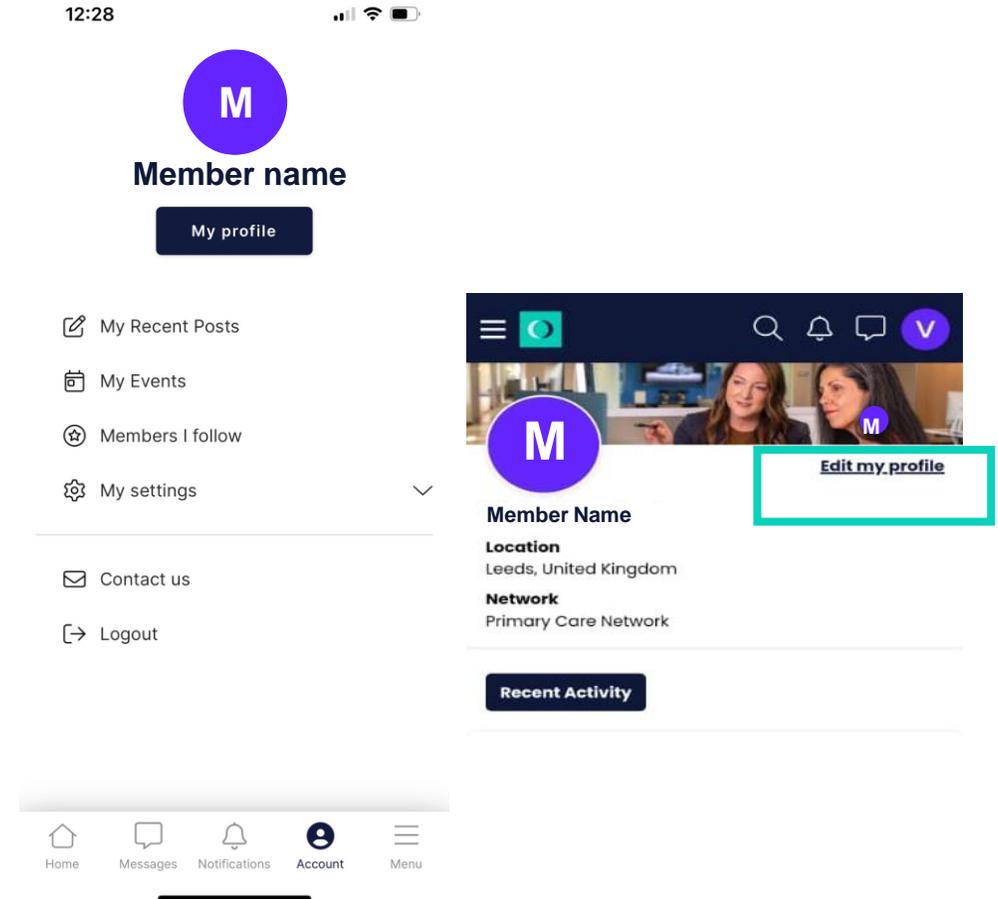
Welcome (homepage)

Whenever you open the app, the first thing you will see is the welcome page.

It contains information about our network, including contact information for support, as well as latest content, events, links to our member directory and hints and tips videos and more.
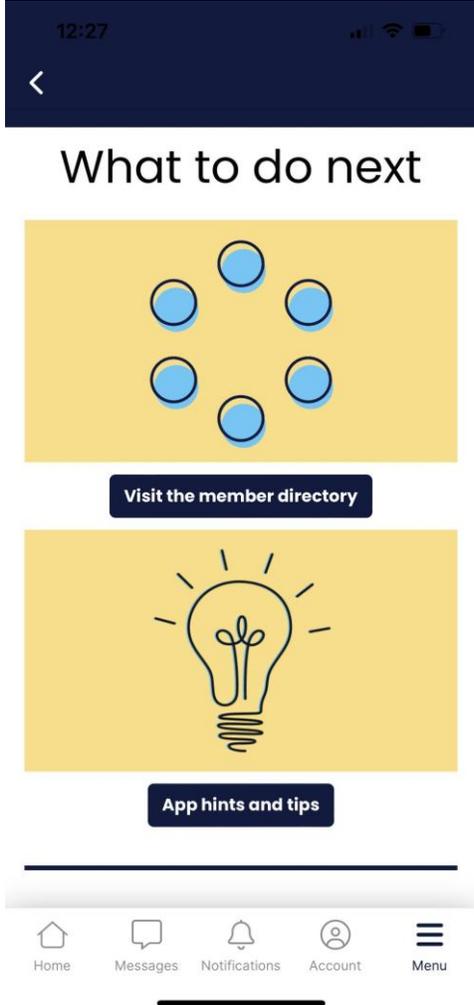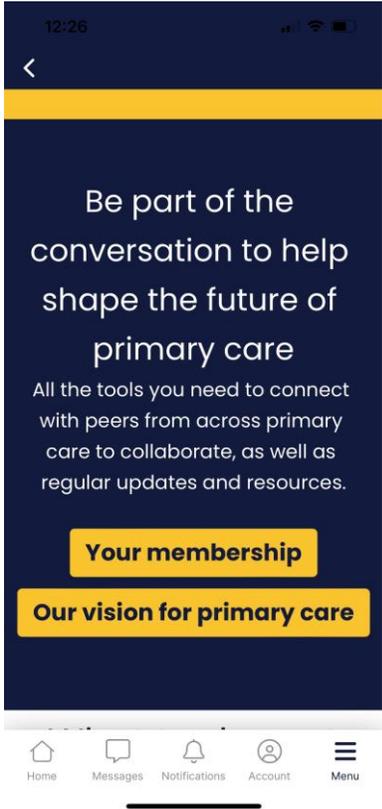
Live feed

The live feed is a safe space for members to discuss what matters to them and share news and insights.

It's a place for conversations to be had, milestones to be celebrated, best practice shared - you name it!

The easiest way to get to the live feed is via the welcome page (homepage).

Writing a post is straightforward. All you have to do is click on the text box which says 'write a post', add your message including links and files if needed, and click publish.

You can also like or comment on all live feed posts.

There is also a filter which allows you to find different types of posts and see a list of what you've published yourself.
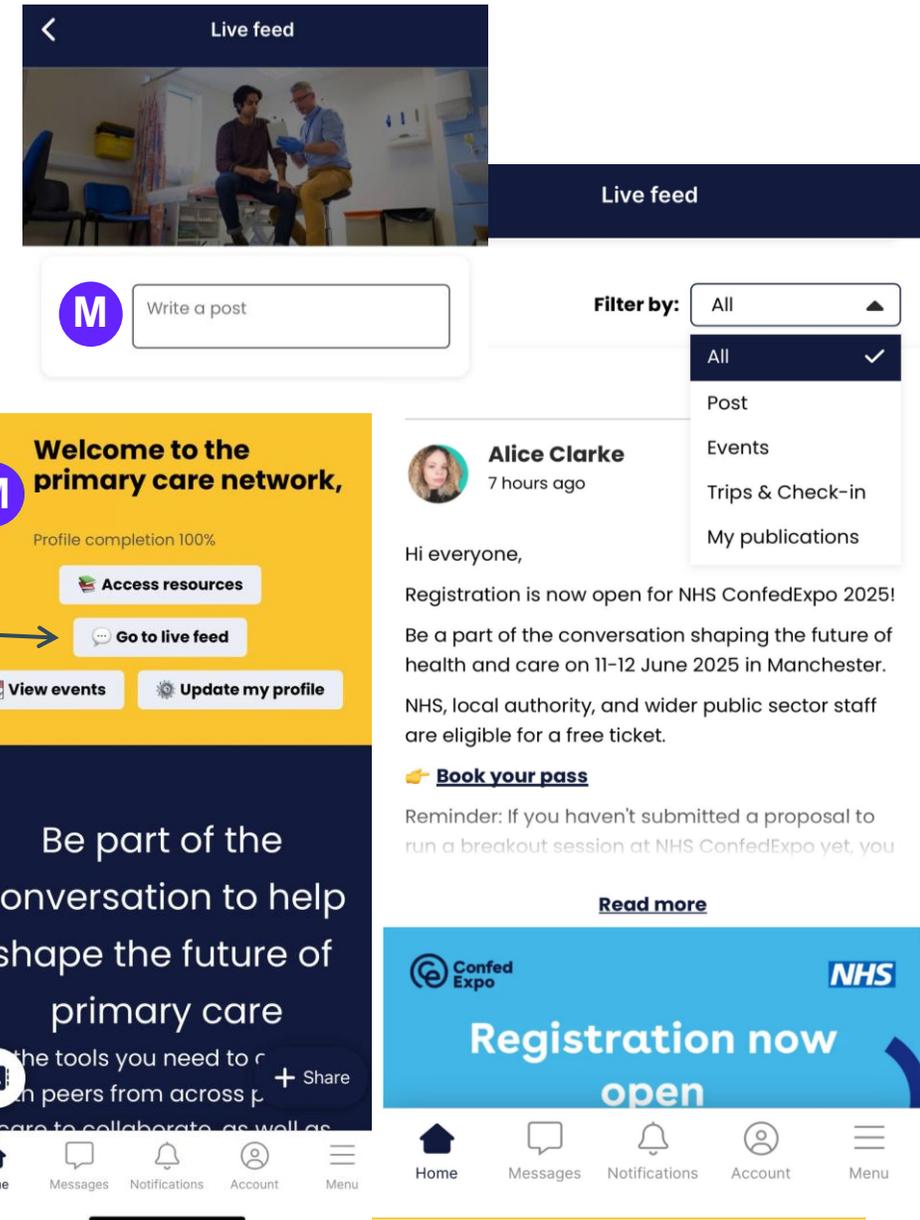
Members tab and messaging

You can connect to other members in the app through the member directory and use the messaging function to start a conversation.

You can search for members by name, location, or browse the full list.

From the list, you can access other members' profiles or opt to send a message to their personal inbox in the app.

Your inbox is private and messages cannot be viewed by anyone outside of the conversation.

Messages can be sent to individuals or small groups.

You can opt to not receive messages from any members. You can change your visibility, by visiting account settings.
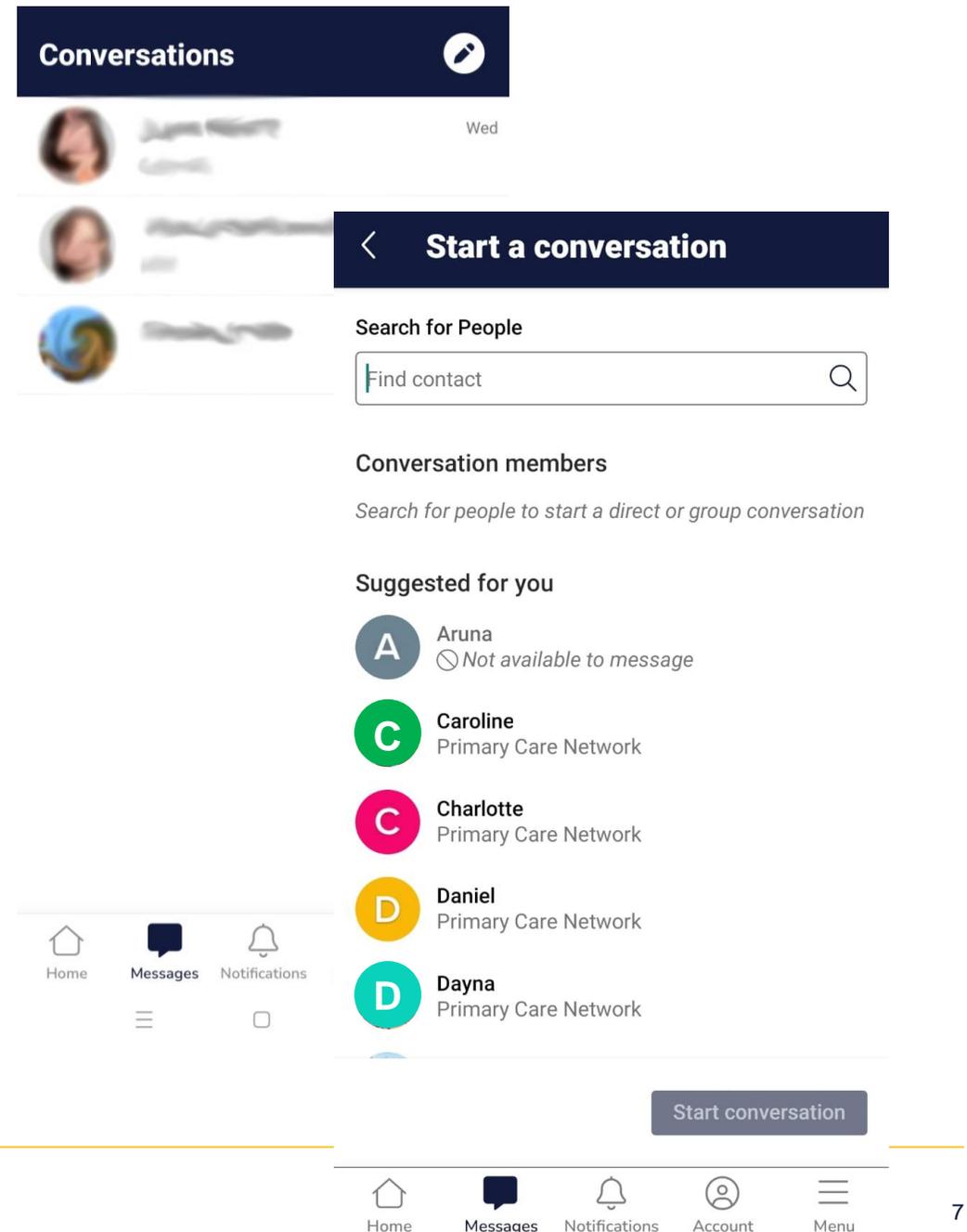
Resources

You have the ability to access a number of resources i.e. webinar recordings, guidance, briefings, bulletins.

The resources section is easily accessible from the welcome page or the menu tab.

If you need additional guidance on app features, we also have a resources folder dedicated to hints and tips on how to use it.
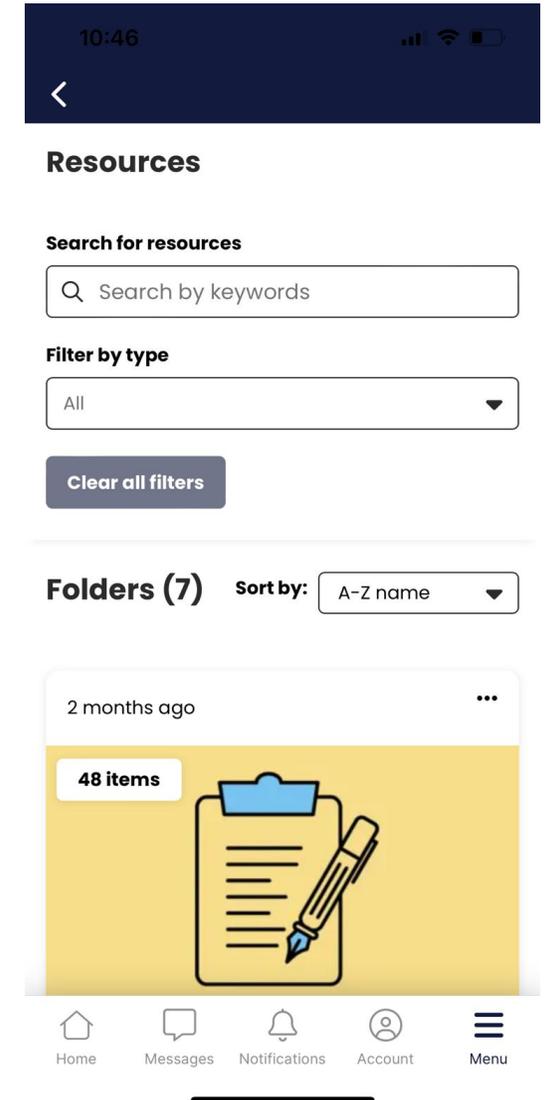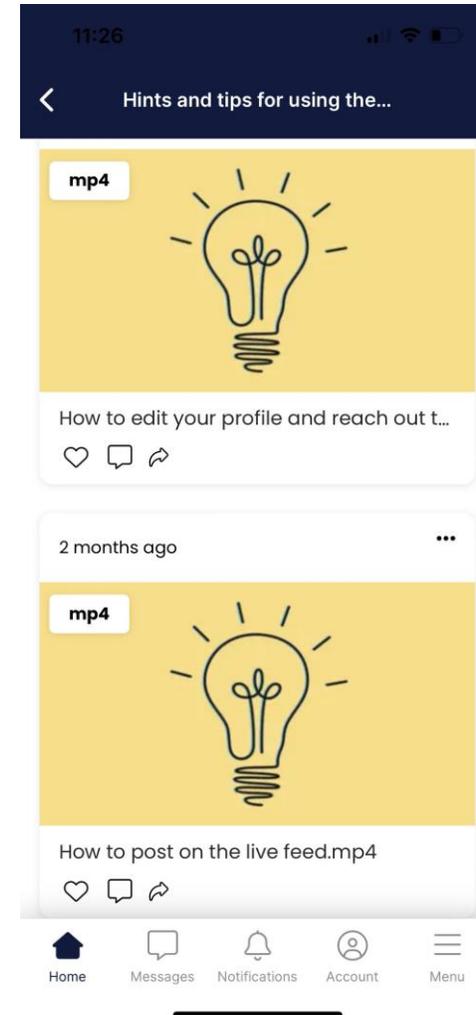
Events

We run different types of events, from webinars to engagement sessions, to in-person conferences and workshops.

To find out what's coming up and to register for an event, visit our events page.

When you select an event from the list, you'll be able to find out more information, including how to register your attendance. There's also additional features such as adding an event to your calendar.
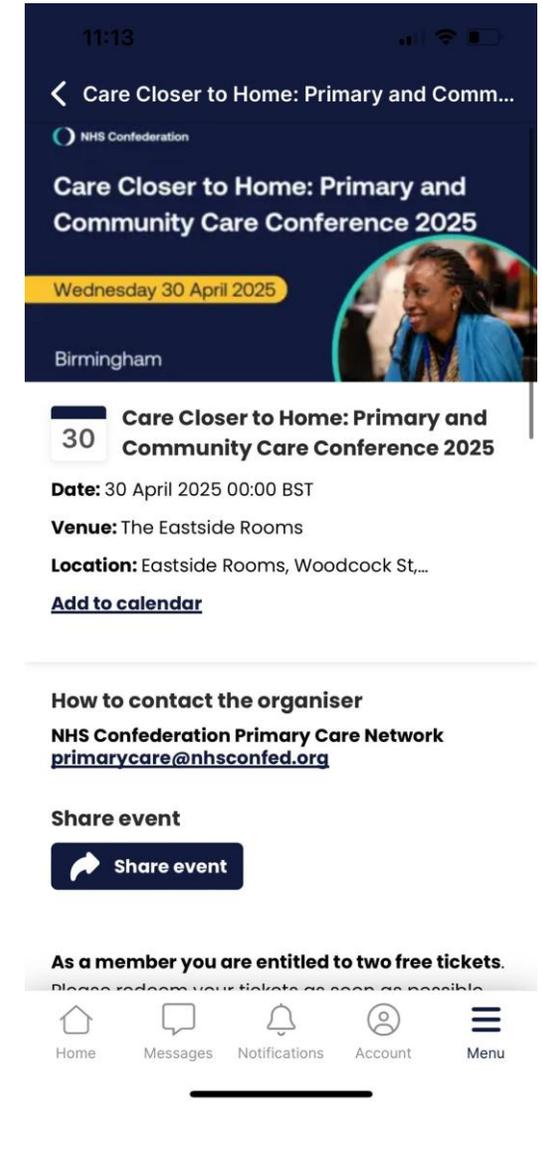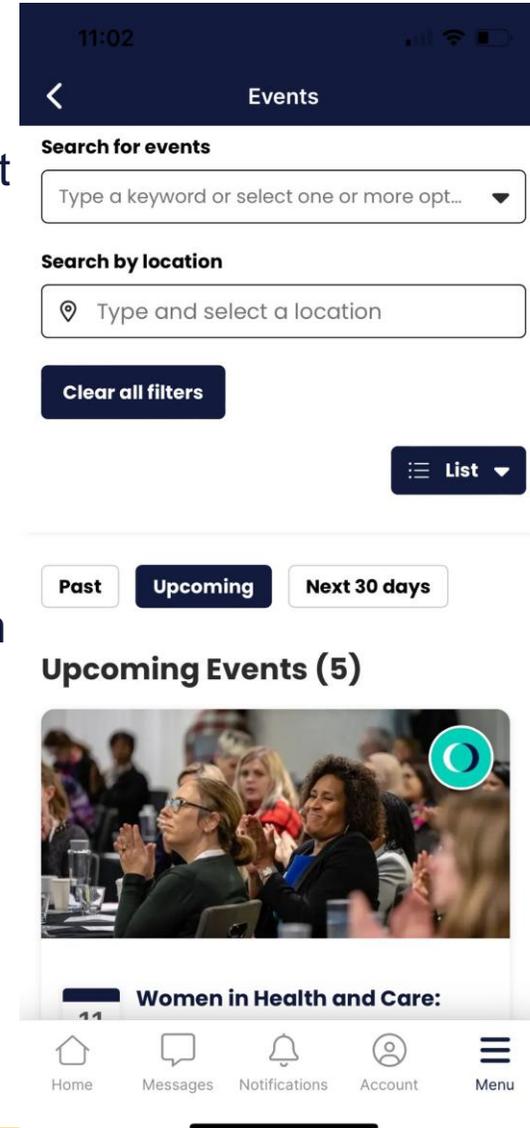
How to search

The app has a search function which allows you to find content using tags or your own search terms.

Using the search box will produce results from across the whole app.

Access the search function by clicking the menu tab and select 'Search 🔍'

If you find yourself in one of the resources folders which contains content we've uploaded i.e. webinar recordings, bulletins, guidance, you'll be able to filter results, sorting by newest to oldest or by name (A-Z).